

## **Appendix 6: Personal Transport Budget information and calculation**

Standard Personal Transport Budgets (PTBs) are calculated at the HMRC National Milage Rate, namely £0.45 per mile. Calculations are made for two return journeys between home and qualifying school based on shortest driven distance. For the Pre-School travel assistance offer, the first 2 miles of each single journey will not be included as part of the distance calculation. For the Post-16 (16-18) travel assistance offer, the first 3 miles of each single journey will not be included as part of the distance calculation.

Personal Transport Budgets are paid by monthly bank transfer to the bank account nominated by the applicant or their parent/carer. Personal Transport Budgets are a subsidy offer by Birmingham City Council and can be spent at the discretion of the applicant but are conditional upon the applicant attending their school, college or other place of education.

Birmingham City Council must be informed immediately of any changes in personal circumstances, such as a change of home address, so that the application can be re-evaluated. Payments may be withheld if the student is not attending school/college regularly and feedback may be sought from the establishment.