

Highgate Controlled Parking Zone Scheme

Permit eligibility

If you live or work within the permit area boundaries identified on the drawings attached with this letter you will be eligible to purchase a permit. The permit will only be valid for that specific area boundary. For example, you will only be eligible to purchase a permit to park in the Highgate Permit Parking Scheme area. The permit would not be valid for parking in the Attwood Green or Digbeth Controlled Parking Scheme Zones.

The amount of permits available will be linked to the number of spaces available on-street.

Resident permits scheme operation

Residents will be able to purchase a permit for a specific vehicle allowing them to park in any space reserved for permit holders, identified by signs. Some streets will have marked bays and others, where road width is narrow, will instead have no bays, but will have signs at the entrance to the street or area indicating that only permit holders can park within.

The owner of the vehicle must live at the property to which the permit has been issued and the vehicle must be registered to that property. The cost of one Highgate resident permit per property will be paid for by the council for the first two years, after which residents will have to purchase permits. The hours of operation for the Highgate permit parking scheme will be Monday-Saturday from 8am to 6pm, excluding Christmas day.

Visitor parking permits

Residents will be able to purchase books from the Council containing 5 single-use permits for any visitors. These are like scratch cards and must display the date on which they are used if the visitor needs to park at any time during the hours of operation (Monday-Saturday from 8am to 6pm).

Business permits

Business Permits will not allow you to park in the resident permit areas in the Highgate scheme area. Instead those streets with predominately commercial units will have Pay by Phone Bays, in which Business Permit Holders may park without paying the daily charge. These will be available on a first come first served basis. The number of permits available for business use will be kept under review.

Permit costs

Type	Cost for a Yearly Permit (*Provided free of charge until 2022)	Replacement Permits (lost, stolen, damaged, vehicle registration change)
Resident Permit - First	£19* Free for Blue Badge holders	£12
Resident Permit – Second permit (if there is availability)	£38	£12
Residents Visitors Permits – book of 5 all day tickets	£3.50	n/a
Business Permit	£142	£12

Please note that these prices are reviewed annually and are subject to change.

Pay by Phone Parking

Pay by phone parking bays would apply between Monday to Saturday from 8am - 6pm, excluding Christmas day and bank holidays. Business permits would be available to allow local workers to park in these pay by phone bays, at a cost of £142 per year.

Daily Pay by Phone Charges

	Up to and including				Over
	1 hour	2 hours	3 hours	4 hours	4 hours
CHARGE					
Monday to Saturday 8:00am to 6pm	£1.50	£2.20	£3.50	£4.40	4 hour max stay. No return within 1 hour

Fees for Permits

	Resident Permit	Business Permit
Annual Charge	1st permit - £19 2nd permit - £38	£142
Replacement Permits - vehicle registration change	£12	£12
Replacement Permits- lost, stolen or damaged	£22	£22

	Resident Visitor Permit
Charge per book of 5 Permits	£3.75

Charges which are additional to the parking charges when payment by Mobile Telephone

Charge when paying by Parking Payment Device	1p
Additional charge when paying by interactive voice response telephone calls	10p
Charge for a text message reminder prior to expiry of the period for which payment has been made by the parking charge	30p
Charge for a text message transaction receipt	30p
Charge to extend parking time (within the maximum period for which vehicles may wait specified in the On-Street Plans)	1p
Charge to end parking time	0p

Frequently Asked Questions:

What if I change my vehicle?

You will need to apply for a replacement permit specific to the registration of the new vehicle at a cost of £12.

What if I do not own a car but have regular visitors?

If you do not own a private vehicle you will still be able to purchase visitor parking permits for family, friends and trades people. Those who have a regular carer can apply for an annual carers permit.

What if I have access to off-street parking?

If you park on private land such as your own driveway or a private off-street designated space, then you will not be required to purchase a residents permit, but you would need to purchase visitor permits if you or any visitors need to park on the road.

What happens if I have any work done on my house?

Trade vehicles will need to display a valid visitor permit for each day they park on the public highway during the time the parking restrictions apply.

What will it mean for Blue Badge holders?

Blue Badge holders will also need to display a valid permit to park within the permit area although their first resident permit would be free of charge. No advisory disabled bays can be marked out within a permit zone and existing road markings will need to be removed.

How will it be enforced?

The Council employs a parking enforcement contractor who can issue a Penalty Charge Notice to any vehicle (except emergency vehicles), which is parked in the permit zone during the hours of restriction and not displaying a valid permit.

Double Yellow Lines:

Can I park on double yellow lines?

- Unless you hold a disabled parking permit you cannot park on double yellow lines.
- Disabled badge holders are allowed to park on double yellow lines for up to three hours as long as they are not causing an obstruction and there are no loading restrictions in place.

Can I load and unload on double yellow lines?

- Double yellow lines on the road with two short yellow lines or 'dashes' running down the kerb, means no loading/unloading at any time.
- Double yellow lines on the road with a single yellow line on the kerb indicates limited loading and unloading times, which will be signposted nearby.
- A vehicle unloading or loading for commercial purposes is permitted to stop on double yellow lines, though the unloading or loading must be continuous, must not exceed 40 minutes for heavy goods vehicles, 20 minutes for cars or light goods vehicles and that there must not be waiting restriction kerb markings or signs in place.